**Kitchen**

\_ Load/unload the dishwasher

\_ Hand wash dishes

\_ Scrub sink

\_ Wipe off kitchen counters

\_ Wipe off kitchen table

\_ Wipe down outside of all appliances

\_ Clean microwave inside and out

\_ Wipe down outside of all cabinets

\_ Clean stovetop

\_ Clean out refrigerator

\_ Clean oven - Spray with oven cleaner night before service. Self- cleaning oven, turn on night

 before service.

 \_Sweep/mop floors

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| **Bathroom(s)**\_ Clean toilet\_ Scrub bathtub/shower\_ Clean bathroom sink\_ Clean counters\_ Polish chrome fixtures\_ Wipe down mirrors\_ Refill q-tips /soap dispenser/toilet paper etc.\_ Shake throw rugs\_ Sweep/Mop floors | **Living Room(s)**\_ Pick up clutter\_ Dust\_ Vacuum furniture\_ Vacuum carpet |
| **Bedroom(s)**\_ Pick up clutter \_ Make the bed\_ Change bed linens\_ Dust\_ Vacuum carpet\_ Organize dresser\_ Organize closet | **Other tasks**\_ Laundry\_ Fold and put away laundry\_ Pick up groceries\_ Pick up dry cleaning\_ Pick up mail\_ Wipe down patio/deck furniture\_ Sweep patio/porch/deck\_ Take out trash/recycling\_ Water plants |