

# DANA'S HOUSEKEEPING

## Housecleaning Task Idea List

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### Kitchen

- \_ Load/unload the dishwasher
- \_ Hand wash dishes
- \_ Scrub sink
- \_ Wipe off kitchen counters
- \_ Wipe off kitchen table
- \_ Wipe down outside of all appliances
- \_ Clean microwave inside and out
- \_ Wipe down outside of all cabinets
- \_ Clean stovetop
- \_ Clean out refrigerator
- \_ Clean oven - Spray with oven cleaner night before service. Self-cleaning oven, turn on night before service.
- \_ Sweep/mop floors

### Bathroom(s)

- \_ Clean toilet
- \_ Scrub bathtub/shower
- \_ Clean bathroom sink
- \_ Clean counters
- \_ Polish chrome fixtures
- \_ Wipe down mirrors
- \_ Refill q-tips /soap dispenser/toilet paper etc.
- \_ Shake throw rugs
- \_ Sweep/Mop floors

### Bedroom(s)

- \_ Pick up clutter
- \_ Make the bed
- \_ Change bed linens
- \_ Dust
- \_ Vacuum carpet
- \_ Organize dresser
- \_ Organize closet

### Living Room(s)

- \_ Pick up clutter
- \_ Dust
- \_ Vacuum furniture
- \_ Vacuum carpet

### Other tasks

- \_ Laundry
- \_ Fold and put away laundry
- \_ Pick up groceries
- \_ Pick up dry cleaning
- \_ Pick up mail
- \_ Wipe down patio/deck furniture
- \_ Sweep patio/porch/deck
- \_ Take out trash/recycling
- \_ Water plants